

**Members Present:** Leighton Price, Billy Hallisey, Christine Pratt, Alan Zanotti, Charlie Bletzer, Dick Quintal & Richard Knox

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**5: 02 p.m.** Paul Quintal is present to ask the Board what their intentions are for modifying parking regulations in the Commercial Fisherman’s lot on Water Street and offers some input on how the lot is currently being utilized. The Board shares they do not intend to change any rules for that lot until they gather enough input from the Harbor Commission on who uses the lot and when. The Board is considering leaving some spaces designated for the Fisherman and opening up any remaining spaces to other permit holders after 2pm, when it appears not many Fishermen are parking in that lot. Mr. Quintal shares that he is very pleased with how the parking operation is running now and he will speak about this matter when the Harbor Commission meets on June 26.

**5:23 p.m. Park Plymouth**

**Input regarding Fisherman’s Lot:**

The Board reviews Mr. Ruggiero draft letter to the Harbor Commission. He will also send it along to the Harbor Master.

**Waterfront Rainwater Remediation:**

The only thing left to complete this project is paving of the dug up area. Ms. Pratt generated an invoice for the Town so the Contractor can pay for the stolen meters.

**Other updates for the Board:**

Mr. Ruggiero gives a brief update on the number of permits sold and tickets collected for June. Mr. Ruggiero needs a draft of an RFP for a company to assess Park Plymouth Operations. The RFP topic will remain on the agenda.

**5:30 p.m. Review of Power Point Presentation to BOS for MOA update**

The Board reviews and makes suggestions to the presentation. Mr. Price will need any further suggestions given to him in time for next week’s meeting.

**Melissa Arrighi’s Draft of the MOA letter:**

The Board reviews the letter and will provide further input on the Qualifying Conditions to Mr. Price before next week’s BOS meeting.

The Board considers creating a Quarterly Report packet for Mrs. Arrighi.

Attorney Marzelli will review the Board’s Final Draft and provide input.

**6:10 p.m. Financial Information –**

**Plymouth Police Department**

American Legion Post 40

Moving Wall Police Detail

Invoice # 2009-164

\$1,047.55

**Clippership Insurance**

Hanover Insurance Group

Workers Compensation Policy

7-1-09 to 7-1-10

\$2,285.00

\*Please note the Board approved to pay Clippership for the Workers Compensation policy on May 19, 2009. Ms. Pratt is simply producing the invoice for the Board to see at this time.

**Mr. Bletzer motions to pay the bill and Mr. Knox seconds**

**Passed | 7-0-0**

Ms. Pratt gives Mr. Hallisey the final Management Report from the Auditor. Mr. Price asks Mr. Knox to review it and provide his input to the Board. Ms. Pratt will set up a meeting with Board Officers and the Auditor in the next two weeks to review it.

**Status of Parking Regulations RFP:**

Ms. Pratt will have a draft available in two weeks.

**Incident Report on a Collection that happened June 15, 2009:**

Mr. Ruggiero explains an Incident Report about one Pay & Display machine on the waterfront being short \$312.00 and answers Board questions on what might have happened. He is researching security options for the P&D machines. The bookkeeper is aware this happened and will have more information available for the Board after she reconciles the receipts. The Board talks about a need to perform a Risk Assessment so they can determine where operational weaknesses are.

**Canadian Currency:**

Ms. Pratt is trying to find a bank that will trade the Canadian currency.

**Status of Community Reinvestment Policy:**

The Board decides to help fund a couple of key annual events that provide a short term economic boost to the community and put a cap on how much money will be given out for short term events. They agree it is important to let the community know that the money given to help fund the chosen events is from parking proceeds.

6:49 p.m.

**Adjournment of the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)**

Note: the board will be discussing matters related to security, an information request, and some executive session minutes. If time permits, the board will return to public session at the conclusion of the Executive Session.

**Mr. Bletzer motions to adjourn into Executive Session and Mr. Knox seconds. A roll call vote is taken:**

- Mr. Knox            –Yes
- Mr. Hallisey       –Yes
- Mr. Zanotti        –Yes
- Mr. Quintal        –Yes
- Mr. Bletzer        –Yes
- Mr. Price           –Yes
- Ms. Pratt           –Yes

**7:00 p.m. Ms. Pratt motions and Mr. Bletzer seconds to adjourn the Executive and Public Sessions**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti